

# MISSISSIPPI DIVISION OF MEDICAID

## Eligibility Policy and Procedures Manual

### 101.11 THE REDETERMINATION PROCESS

Redetermination is the process of verifying whether a recipient continues to meet the eligibility requirements of a particular program. Redeterminations are classified as either regular or special reviews.

A regular review is an annual review of all eligibility factors. A special review is completed when a portion of the case must be re-worked or case information must be updated because of a change.

This chapter contains information about the redetermination process. General information about regular redeterminations is discussed first, followed program-specific discussions about the regular review process. Client notification, change reporting requirements, special reviews, corrective action and reinstatements are also included in this chapter.

#### **GENERAL INFORMATION**

##### **101.11.01 REGULAR REDETERMINATIONS**

Federal regulations require that the eligibility of every Medicaid and CHIP recipient be reviewed at least every 12 months. Mississippi state law also requires annual reviews. During the regular redetermination process, the recipient's entire situation is reviewed and each eligibility factor is evaluated in a process similar to the initial eligibility determination.

However, in completing the redetermination specialists should only request verification that relates to circumstances that are subject to change, such as income and resources. Recipients must not be asked to provide information that is not relevant to ongoing eligibility or that has already been provided and is not subject to change

Like the application process, a redetermination includes completing an application form, obtaining required verifications and evaluating the information to make an eligibility decision. It also includes a system review, including checking SVES, SDX, BENDEX, and reviewing all screens in MEDS or MEDSX and updating the information as needed.