

# MISSISSIPPI DIVISION OF MEDICAID

## Eligibility Policy and Procedures Manual

### 101.11.07 REGULAR REDETERMINATION PROCESS

#### ❖ Aged, Blind and Disabled Programs

#### 101.11.07A REDETERMINATION REPORTS

The Monthly MEDS Redetermination Due Listing (RJ076), sorted by regional office and caseload, identifies cases due and coming due for redetermination for a 3-month period. The report also lists any cases which are overdue as of the report date.

On a monthly basis, specialists will identify the cases assigned to them which are coming due for redetermination and begin the process to complete the application form and obtain any additional information needed for the review. As reviews are completed during the month, the specialist can use the RJ076W, Weekly MEDS Redetermination Due Listing, to identify cases which are still pending.

#### 101.11.07B REQUESTING INFORMATION

Information is requested via DOM-307, Request for Information. If new or additional information, not included on the initial 307 is subsequently identified, another DOM-307 must be issued to request the information for the first time.

DOM-309, Second Request for Information, will be issued for any information requested via DOM-307(s) which is not submitted by the due date.

#### 101.11.07C FOLLOW-UP CONTACT

When the client fails to provide all needed information, action cannot be taken to terminate ABD benefits due to failure to provide information without first attempting a telephone contact to inform the client of the information needed and when it must be provided to prevent termination due to non-receipt.

In addition, the recipient must also be informed that the case may be reinstated if all information is provided within the advance notice period and that a new application will not be required if the information is provided within 2 months of termination.

All efforts to contact the client must be documented in the case.