MISSISSIPPI DIVISION OF MEDICAID

Medicaid and CHIP Reporting Requirements

Medicaid and CHIP recipients, or their parent or person acting in their behalf, must report changes that could affect Medicaid or CHIP eligibility. **Report the following changes within 10 days of the change:**

- A change in the source or amount of income the household receives. This can be an increase or decrease in income from wages, self-employment or any type of income received such as retirement benefits, contributions, state or federal benefits or other income received within the household.
- A change in address or a change in someone's living arrangement, such as a Medicaid or CHIP recipient moves in or out of the household or enters or leaves a nursing or medical facility.
- A change in family size due to marriage, divorce, death or a child moves into or out of the household.
- For aged, blind or disabled individuals, report any changes in what a household member owns. If a Medicaid recipient buys, sells or gives away anything of value that he/she owns, the change must be reported. Resources include property someone owns or has an interest in including home property, money in the bank or on hand, stocks, bonds or any item of value.
- For aged, blind or disabled individuals, any improvements in disability, especially improvements that affect Medicare entitlement or disability benefits must be reported.

ATTENTION CHIP RECIPIENTS WHO HAVE OTHER INSURANCE COVERAGE

Only uninsured children (with no other private or group health insurance) may qualify for CHIP. If your child is currently covered by other health insurance or becomes covered while on CHIP, he/she is not eligible for CHIP. If your child has or is added to other private or group health insurance, you must report this within 10 days of the change. The Division of Medicaid pays a premium to the CHIP separate health plan each month a child is covered by CHIP. If other health insurance coverage is not reported timely, you will be required to repay the premiums paid by the Division of Medicaid even if your child did not go to a doctor or other medical provider during the time your child was ineligible for CHIP.

Please note, if your child has only dental, vision or other health coverage that provides only limited benefits, this does not make your child ineligible for CHIP. However, this coverage must be reported.

ATTENTION MEDICAID RECIPIENTS WHO HAVE OTHER INSURANCE COVERAGE

Any change in other health insurance coverage must be reported. If someone on Medicaid has or is added to other private or group health insurance, you must report this within 10 days of the change.

ATTENTION MEDICAID RECIPIENTS ENROLLED IN MISSISSIPPICAN

If you are enrolled in MississippiCAN, the Division of Medicaid pays a monthly fee to the health plan in which you or your child is enrolled in order to manage your healthcare. If you or your child is found to be ineligible for Medicaid due to a change that was not reported timely, you will be required to repay the fees paid by the Division of Medicaid to the managed care health plan even if you and/or your child did not go to a doctor or other medical provider during the time you and/or your child was ineligible for Medicaid.

ATTENTION MEDICAID RECIPIENTS ELIGIBLE FOR MEDICAID IN A NURSING FACILITY

The amount of money you must pay toward the cost of your care (Medicaid Income) can be reduced if you have non-covered medical expenses you must pay that will not be paid by Medicaid, Medicare or other insurance. Allowable deductions include health insurance premiums, including certain Medicare premiums, and medically necessary care, services or items that are prescribed by a medical professional but not covered or fully covered by insurance. Certain expenses have a limit on the amount that can be allowed.

To claim non-covered medical expenses, present proof of the expense(s), such as a copy of the bill after all other insurance has paid. Provide proof of the expense(s) no later than the month following the month of the final billing of the expense (after all other insurance has paid).

NOTE: When cost of care is reduced to allow for non-covered medical expenses, the funds must be used for the intended purpose.

CHANGES MAY BE REPORTED AS FOLLOWS:

- Via an advanced account on the Common Web Portal at www.access.ms.gov.
- Call the Regional Office that handles your case at the number shown on the attached list or on your notice.
- Fax a written statement reporting needed changes to the Regional Office that handles your case at the number shown on the attached list.
- Call the Office of Eligibility at 1-800-421-2408 to report the needed change.

Failure to report required changes that affect your eligibility for Medicaid or your child's eligibility for Medicaid or CHIP will result in the Division of Medicaid seeking repayment from you for all fees or premiums paid by Medicaid or CHIP and any healthcare costs paid directly by Medicaid or CHIP during the time you and/or your child is determined ineligible for Medicaid or CHIP.

Note: All mail should be sent to PO Box 2222, Jackson MS 39225

Location	Physical Address (Only for In Person Correspondence)	Counties	Phone	Fax
Brandon	3035 Greenfield Road, Pearl, MS 39208	Rankin, Simpson, Smith	601-825-0477	601-825-2184
Brookhaven	1372 Johnny Johnson Drive, Brookhaven, MS 39601	Copiah, Lawrence, Lincoln	601-835-2020	601-833-5429
Clarksdale	520 South Choctaw Street, Clarksdale, MS 38614-4800	Coahoma, Quitman, Tunica, Panola	662-627-1493	662-627-5460
Cleveland	211 North Chrisman Avenue, Cleveland, MS 38732-2715	Bolivar, Sunflower	662-843-7753	662-843-4609
Columbia	501 Eagle Day Avenue, Suite A, Columbia, MS 39429	Covington, Jeff Davis, Marion	601-731-2271	601-736-7924
Columbus	603 Leigh Drive, Columbus, MS 39705	Lowndes, Monroe	662-329-2190	662-329-8581
Corinth	2619 South Harper Road, Corinth, MS 38834-6750	Alcorn, Prentiss, Tishomingo	662-286-8091	662-287-9763
Greenville	585 Tennessee Gas Road, Suite 10, Greenville, MS 38701-8143	Washington	662-332-9370	662-334-4577
Greenwood	805 West Park Avenue, Suite 6, Greenwood, MS 38930-2832	Carroll, Leflore, Tallahatchie	662-455-1053	662-459-9754
Grenada	1109 Sunwood Drive, Grenada, MS 38901-6601	Grenada, Calhoun, Montgomery, Yalobusha	662-226-4406	662-226-8821
Gulfport	10298 Corporate Drive, Gulfport, MS 39503	Harrison	228-863-3328	228-868-0121
Hattiesburg	6971 Lincoln Road Extension, Hattiesburg, MS 39402	Forrest, Lamar, Perry	601-264-5386	601-261-1244
Hinds County	500 Clinton Center Dr, Bldg 3, Floor 2, Clinton, MS 39056	Hinds	601-978-2399	601-956-4264
Kosciusko	160 Highway 12 West, Kosciusko, MS 39090	Attala, Choctaw, Leake	662-289-4477	662-289-9420
Laurel	1100 Hillcrest Drive, Laurel, MS 39440-4731	Greene, Jones, Wayne	601-425-3175	601-425-9441
Madison Co.	805 South Wheatley, Suite 300, Ridgeland, MS 39157	Madison	601-956-3350	601-956-4968
McComb	301 Apache Drive, McComb, MS 39648-6309	Amite, Pike, Walthall	601-249-2071	601-249-4629
Meridian	3848 Old Highway 45 North, Meridian, MS 39301-1517	Clarke, Lauderdale	601-483-9944	601-486-2988
Natchez	103 State Street, Natchez, MS 39120-3468	Adams, Franklin, Jefferson, Wilkinson	601-445-4971	601-445-8161
New Albany	850 Denmill Road, New Albany, MS 38652	Benton, Pontotoc, Tippah, Union	662-534-0441	662-534-7196
Newton	9423 Eastside Drive Extension, Newton, MS 39345-8063	Jasper, Newton, Scott	601-635-5205	601-635-5213
Oxford	204-1 Colonndae Cove, Oxford, MS 38655	Lafayette, Marshall	662-371-1365	662-371-1372
Pascagoula	2905 Ingalls Avenue, Pascagoula, MS 39567	George, Jackson	228-762-9591	228-762-7309
Philadelphia	340 West Main Street, Philadelphia, MS 39350-2348	Kemper, Neshoba, Noxubee, Winston	601-656-3131	601-656-7950
Picayune	1845 Cooper Road, Picayune, MS 39466-2845	Hancock, Pearl River, Stone	601-798-0831	601-798-6753
Senatobia	2776 Highway 51 South, Senatobia, MS 38668-9403	DeSoto, Tate	662-562-0147	662-562-7897
Starkville	313 Industrial Park Road, Starkville, MS 39759-3993	Chickasaw, Clay, Oktibbeha, Webster	662-323-3688	662-324-1872
Tupelo	1742 McCullough Boulevard, Tupelo, MS 38801-7101	Itawamba, Lee	662-844-5304	662-840-9941
Vicksburg	3401 Halls Ferry Road, Suite 1, Vicksburg MS 39180	Claiborne, Issaquena, Sharkey, Warren	601-638-6137	601-638-7186
Yazoo City	110 North Jerry Clower Boulevard, Suite A, Yazoo City, MS 39194	Holmes, Humphreys, Yazoo	662-746-2309	662-746-2645