

# MISSISSIPPI DIVISION OF MEDICAID

## Eligibility Policy and Procedures Manual

### CHAPTER 102 – Non-Financial Requirements

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## 102.01 INTRODUCTION

This chapter discusses non-financial criteria which must be met in order for an individual to qualify in the Aged, Blind and Disabled (ABD) or Families, Children and CHIP (FCC) programs and the acceptable methods and procedures which may be used to establish eligibility.

In each section, policy or procedures which are specific to one program or the other are discussed separately under a heading for that program.

### 102.01.01 VERIFICATION OF NON-FINANCIAL REQUIREMENTS

Verification other than client statement is required to document non-financial factors such as citizenship, alien status or proof of enumeration when a Social Security Number has not been assigned. However, for those eligibility factors which may be verified by self-declaration or client statement, no additional verification is necessary unless information provided by self-declaration is confusing or contradictory to other information available to the regional office and documented in the record.

Information is considered questionable and subject to additional verification when:

- There are inconsistencies in the applicant/recipient's oral or written statements
- There are inconsistencies between the applicant/recipient's allegations and information from collateral contacts, documents or prior records.
- The applicant/recipient or his representative is unsure of the accuracy of his own statements.

## 102.02 IDENTITY

The identity of all applicants must be verified. When the person filing the application is not also an applicant, such as a non-applicant head of household or representative, efforts must be made to verify his identity.

The specific identify verification requirements for applicants, non-applicant heads of household and authorized representatives are discussed in Section 102.04.02.