

**DUR Board Meeting**

**4/11/2002  
1:30 AM  
Robert E. Lee Building  
Conference Room 12C**

Facilitator: Tim Alford, MD  
Laura Neumann, RPh

Type of meeting: DUR Board Meeting

Note taker: Lew Anne Snow, RN

Attendees: Tim Alford, MD – Chairman DUR Board  
Bob Broadus, RPh  
Clarence DuBose, RPh –Vice-chairman DUR Board  
Dianna McGowan, RPh, MBA  
Robert McMurray, MD  
John Mitchell, MD  
Laura Neumann, RPh –Health Information Designs, Inc.  
Lew Anne Snow, RN - Health Information Designs, Inc.

**Agenda**

Reading and Approval Of Minutes	Lew Anne Snow, RN
Submission of Intervention Letters for Approval	Laura Neumann, RPh
Review of Trend Analysis	Laura Neumann, RPh
Presentation of Interventions	Laura Neumann, RPh
Old Business	Tim Alford, MD
New Business	Tim Alford, MD
Closing	Tim Alford, MD

#### Call to Order

Dr. Alford called the meeting to order. He stated that since there was not a quorum present at the meeting there could be no transaction of business that required a vote or approval by the DUR board.

#### Reading and Approval of Minutes

A motion was made by Bob Broadus to dispense with the reading of the minutes because each board member had received a copy of the minutes in their packet. Dr. Alford stated that no vote could be taken on the motion because there was no quorum present. Dr. Alford stated that approval of the minutes from February 28, 2002 would have to wait until the next scheduled board meeting June 13, 2002.

#### Submission of Intervention Letters

Laura Neumann, RPh presented an overview of the intervention letters that needed approval from the DUR Board. Several of the members expressed a lack of understanding of the intervention letters and especially the criteria. Laura Neumann stated that the criteria were presented in the first packet and at the previous board meeting. Dr. Alford suggested that it may be helpful to the board members if an example of each intervention letter was sent with "mock" patient information included. Laura stated that this sample letter would be done and sent along with a ballot for approval/disapproval of intervention letters to every board member.

#### Review of Trend Analysis

Laura Neumann presented a trend analysis of MS Division of Medicaid Pharmacy program costs for the years 1999, 2000, and 2001. She stated that this analysis was informational in nature to illustrate to the board members the trend over several years.

#### Presentation of suggested interventions

Laura Neumann presented suggested DUR interventions to the board. Laura stated that these suggested interventions were generated after a study was done of MS data received from the fiscal agent. Laura stated that these were only suggestions made by Health Information Designs, Inc. because the DUR board must approve all interventions. Dr. Alford asked if these letters would now be sent to MS Medicaid providers. Laura answered that they would not be sent until the DUR Board members approved the letters. Laura reiterated that she would send a ballot enclosed in a packet of intervention letters to every board member in order to obtain approval of the intervention letters. Dianna McGowan asked when the board could begin to see results or changes from the intervention letters being sent. Laura Neumann answered that it would take approximately 90 – 120 days to analyze data in order to substantiate results.

#### Old Business

There was no old business.

#### New Business

Laura Neumann reminded the board members that if they had any questions concerning travel vouchers to contact Phyllis Williams. Laura also stated that the parking permit sent to every board member in their meeting packet should be placed on the dashboard of their vehicle so it would be visible. Dr. Alford stated that the by-laws stated that any board member missing meeting on a recurring basis be replaced. He asked Phyllis Williams what the definition of recurring was. Phyllis Williams answered 50% of the meetings. Laura Neumann said that she would send a written reminder of all future meetings to all board members.

#### Closing

Dr. Alford adjourned the meeting.